

Laurel Mountain Borough
Council Meeting August 6, 2024
Laurel Mountain Park Association Shelter House
7:30PM Agenda

- Call to Order
- Public Comment
- Previous Minutes
 - Approval of minutes for July 2, 2024, regular council meeting and July 10, 2024, special council meeting minutes
- Treasurer's Report
 - Present YTD 2024 report
 - Approve disbursements for August 2024
- Mayor's Report
- Secretary's Report
- Laurel Municipal Inspection Agency Report
- Ongoing business
 - Waterline project
 - Updates from the Borough engineer on progress
 - Tree removal at Walnut and Laurel
 - Borough entrance planter replacement
 - Sign ordinance amendment
 - Grant application for AV/technology improvements for Council meetings
 - Appointment of SEO required
 - Considering EADS
 - Appointment of Zoning Board required
 - Nominations
- New business
 - Separation of Scott Lenz as Secretary/Treasurer effective August 7, 2024
 - Temporary allocation of Secretary/Treasurer duties among Council pending replacement or other Council action
 - Considerations for replacement of the role
 - Separate positions?
 - "Bank or bank and trust company", CPA as treasurer?
 - Polling place for the fall 2024 and following elections may change
 - Federal law requires polling places be ADA compliant.
 - Westmoreland County is enforcing this law the year.
 - It is the responsibility of the polling place to become compliant.
 - Does the Borough have the interest, will, and ability to aid LMP Inc. in order to maintain the polling location?
 - LMIA and permit applications
 - Both the online forms and documentation and the process followed by the Borough in the past are not clear, leading to unnecessary delays in

processing permit applications. A resident ran afoul of this problem recently. Shall we simplify the process and update the online information?

- Tax collector/collection
 - Alyssa Boyd paid RAK Software \$174.90 in licensing fees on the Borough's behalf and has invoiced for reimbursement.
 - Alyssa Boyd has also forwarded a County fee invoice for \$12.60 that we must pay if not already paid.
 - Alyssa Boyd in email states that she receives 5% commission of total collections and has provided documentation for payment on 2023 receipts. Neither Alyssa Boyd nor the Borough has record of agreement on the compensation, and it seems wise to produce such an agreement to forestall future questions and payment delays.
- Solicitor Report
- Correspondence
- Public Comment
- Adjournment