

Borough of Laurel Mountain Borough Council Meeting

Oct. 1, 2024

In attendance: Mathew Henson, Sharon Detar, Emily Honhart, Mark Hollick, Mayor Ross Dixon.

1. Meeting called to order at 7:31 p.m.
2. Pledge of Allegiance
3. Public Comment: No public comment
4. Previous Minutes: M. Hollick made motion for 9/11/2024 minutes, S. Detar seconded. All approved.
5. Treasurer's Report: S. Detar and M. Henson are acting as treasurer for moment.
 - a. Disbursements:
 - i. \$45 to PSAB for class
 - ii. \$40.30 to Latrobe Bulletin for public meeting publishing
 - iii. \$844.40 to Meyer-Darragh for legal fees
 - iv. \$270.00 to Douglas Finger for mowing
 - b. Income:
 - i. \$752.72 from Comcast
 - c. Bills:
 - i. West Penn Power
 - d. Banking:
 - i. \$1,605 incoming
 - ii. \$930 outgoing payments: \$45 administrative, \$40 advertising/printing, \$844 legal.
 - iii. \$343 outgoing worker's comp for VFD
 - iv. \$270 to Doug Finger for grounds maintenance
 - v. \$3,590 outgoing payment: Fall road maintenance
 - vi. \$5,132 total outflows
6. Mayor's Report: Nothing to report. September police report not sent yet.
7. Secretary's Report:
 - a. Correspondence:
 - i. DCED: Reminder audit Oct. 1, 2024
 - ii. PA DEP letter: Open burning reminder that was sent to all municipalities.
8. LMIA Report: Nothing to report.
9. Road Master's Report:
 - a. Establishing Ditch Committee: M. Hollick and S. Detar for recommendations to residents
10. Solicitor's Report: Nothing to report.
11. Ongoing Business
 - a. Waterline Project: Mr. Drew Walker reported EADS to start environmental assessment week of Oct. 8
 - b. Borough Entrance Planter Replacement: S. Detar presented plan. \$3,200 quoted repair cost from Doug Finger not including boulder and chiseling. E. Honhart motioned to approve this quote and design, seconded by M. Hollick. All approved.
 - c. Sign Ordinance Amendment:

- i. Deferred because of change of leadership in LMP board.
 - ii. L. Demosky said that signs were permitted for special events under current ordinance, so LMP may post handicapped sign for election day.
- d. Appointment of Zoning Board for 2024: Council to continue to seek willing individuals.
- e. Secretary/Treasurer:
 - i. E. Honhart reported that Tim Rennie is not willing to attend meetings, in person or virtually, which is a contingency of using his services. Council will use Matt Blistan for services as approved at 9/11/24 meeting. E. Honhart will contact him to begin services ASAP.
 - ii. Council discussed updating secretary job description and increasing salary. E. Honhart will draft new job description for next meeting.
- f. LMIA Permitting Process: Deferred to future meeting.
- g. Agreement for Tax Collector: Mr. Demosky to draft agreement.
- h. DCED Audit: M. Henson to call Tim Rennie

12. New Business:

- a. Amendment to Subrecipient Agreement 23-11: Westmoreland County Board of Commissioners CDBG correspondence stating that the remaining grant balance will be zeroed out because we can't use the grant funds due to Penn Vest and waterline project. M. Henson and S. Detar signed amendments.
- b. 2025 Westmoreland County Hazard Mitigation Plan: R. Dixon to review.
- c. 2024 Liquid Fuels Allocation and Requirements: Deferred to new treasurer.

13. Public Comment:

- a. S. Crouse: Fire hydrant inspections, M. Henson confirmed that this was completed and he has the report. S. Crouse brought up that residents have election signs without paying a permit. S. Crouse has suggestion for secretary position.
- b. E. Honhart asked trick-or-treating date. R. Dixon to draft proclamation.
- c. Tentative public meeting schedule for 10/8/2024 to reschedule November 5 council meeting date due to the election.

14. Meeting adjourned at 8:52 p.m. E. Honhart motioned, seconded by S. Detar.

Respectfully submitted by Emily Honhart