

In attendance: Mathew Henson, Sharon Detar, Emily Honhart

1. Meeting called to order at 7:31 p.m.
2. Pledge of Allegiance
3. Public Comment: No public comment
4. Previous Minutes: No minutes to report. Deferred to next meeting.
5. Treasurer's Report:
 - a. Mr. Henson and Mrs. Detar are currently splitting treasurer duties as borough does not have a treasurer at the moment
 - b. August disbursements paid: Ad: \$53, ins: \$3,247 to renew annual insurance, \$994 taxes collected most of which is commission for tax collector. \$270 weed control, \$1,500 road maintenance deposit
 - c. September: approved and paid \$343 for workmans comp for township firefighters. Numbers are all rounded up to the nearest dollar.
 - d. Solicitor to draft written agreement with Alyssa Boyd, Tax Collector, on commissions.
 - e. Approved disbursements through 9/11/2024: \$40.30 advertising cost to Latrobe Bulletin; \$3,590 for 14 tons of gravel for road work. This is less the deposit and includes a discount. Pending Mr. Hollick to approve before Mr. Finger is paid. \$800 for July and August, \$400 month, which is average.
6. Mayor's Report: 68 patrols, one call for identity theft, one for magistrate visit, and one call for harassment. August: 56 routine patrols, one for downed wire.
7. Correspondence: DCED: Audit due by the end of the year. Audit not completed because of lack of documentation from 2023.
8. LMIA: 4 open maintenance issues since at least January. Three have been closed as of Sept. 5. One remains open for
9. Roadmaster's report: Nothing to report.
10. Solicitor's Report: Nothing to report.

Ongoing Business:

1. Outsourcing Treasurer: Ms. Honhart presented proposals from two CPAs. Council discussed the proposals. Mr. Kelly advised that we could employ Mr. Rennie for both CPA and annual audit. Ms. Honhart made a motion to utilize the professional services of Rennie and Associates for treasurer duties, contingent on either his or an associate's attendance, either in person, virtually or by phone, at all council meetings. Ms. Detar seconded the motion. All approved. Ms. Honhart made a second motion that if Mr. Rennie does not agree to the contingency, council will

utilize the professional services of Matt Blistan, CPA, for treasurer duties. Ms. Detar seconded the motion. All approved.

2. Water Line Replacement Project:
 - a. Solicitor and EADS agreed to edit on Paragraph 6.11. Mr. Henson made a motion to approve the agreement with EADS. Ms. Detar seconded. All approved.
 - b. Letter of Intent: Mr. Henson motioned for council to sign the LOI. Ms. Honhart seconded motion. All in favor.
3. Planter replacement: Ms. Detar proposed a new design that includes removing the planter and replacing with a large decorative carved rock, mountain laurels and more. Doug Finger will be consulted.
4. Sign ordinance amendment: Deferred until further discussion with solicitor.
5. Appointment of SEO for 2024: Mr. Henson made a motion to utilize EADS for SEO responsibilities. Ms. Honhart seconded. All in favor.
6. ADA compliant ramp provided by the county for this election. Ramp must be installed for future elections. Discussion
7. LMIA permitting process: Deferred to next meeting.
8. New Business: None
1. Public Comment:
 - a. Resident asked why the council didn't advertise for a joint treasurer/secretary role. Mr. Henson answered that it is in the best interest of the Boro to outsource treasurer duties to a competent, experienced professional and that time was of the essence.
2. Motion to adjourn at 8:42 p.m.

Respectfully submitted for approval by Emily Honhart